

## Warehousing 101 in Business Central

<b>Duration:</b>	2.5 Hours
<b>Delivery Method:</b>	Virtual - Group Internet – Via Microsoft Teams Meeting
<b>Instructor:</b>	Mitzi Ridley & Isaiah Hagan
<b>Difficulty Level</b>	Beginner

### Description and Learning Objectives:

In this workshop we will review the different warehouse configuration options in Business Central and how they can give different process flow for your inventory. We will review setups that are required, the documents that can be used, and the difference process flows.

### Agenda

- Reasons to Use Warehouse Management
- Overview of warehouse configuration options and what is the difference
- Documents used within Warehouse Management
- Locations and Bin Setup
- When and how to use Lot, Serial, and Package Tracking on the items
- Inbound Workflow
- Outbound Workflow
- Physical and Cycle Counts
- Transfers
- Journals & Movements

### Preparation:

#### What you will need for this Workshop:

- Laptop computer.
- Access to a Business Central database
- Basic knowledge of Microsoft Dynamics Business Central
- Basic knowledge of Inventory in Microsoft Dynamics Business Central
- A basic understanding of warehousing terminology and processes



Schedule	
Topic	Duration
<b>Introductions</b>	10 Minutes
<b>Warehouse Management</b> <ul style="list-style-type: none"> <li>• Reasons to use Warehouse Management</li> <li>• Overview of warehouse configuration options &amp; what is the difference</li> <li>• Documents used within Warehouse Management</li> </ul>	30 Minutes
<b>Location and Tracking</b> <ul style="list-style-type: none"> <li>• Locations and Bin Setup</li> <li>• When and how to use Lot, Serial and Package Tracking on the Items</li> </ul>	30 Minutes
<b>Workflow</b> <ul style="list-style-type: none"> <li>• Inbound</li> <li>• Outbound</li> </ul>	40 Minutes
<b>Misc.</b> <ul style="list-style-type: none"> <li>• Physical and Cycle Counts</li> <li>• Transfers</li> <li>• Journals &amp; Movements</li> </ul>	40 Minutes
<b>Wrap Up</b> <ul style="list-style-type: none"> <li>• Discuss any additional questions or concerns</li> <li>• Recap of takeaways</li> </ul>	10 Minutes